



## Volunteer Alcohol Distribution Liability Agreement

This form must be signed by ALL those Volunteers who are aged 21 and older

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

The Bel Air Downtown Alliance sells tickets for beer and wine at designated events. We have obtained a special liquor license from the Harford County Liquor Control Board. The serving and consumption of alcoholic beverages is controlled by State and County law. In order to make sure that you are aware of the legal requirements and policies established by the Beverage Sales Committee please read and sign agreement.

1. ALL VOLUNTEERS will receive an orientation of event procedures. ALL VOLUNTEERS need to please check in at your designated area. The areas where beer and wine are served will be blocked off by metal barricades and the Entrances/Exits will be managed by Security. **No one is permitted to take beer or wine outside of the fenced area.**
2. All Beverage Sales & Ticket Seller Volunteers must be 21 years of age or older, and you must have your ID with you.
3. ID Checkpoints are at all exits. The ID Checkpoints are managed by Security. These Security personnel are responsible for ID Checks and issuing wristbands.
4. ANYONE purchasing Beer/Wine tickets or ordering Beer/Wine MUST have a wristband. If someone seeking to purchase Beer/Wine tickets or order Beer/Wine WITHOUT a wristband, direct them to one of the ID Checkpoints.
5. **You may not consume alcohol before or during your shift.**
6. You may consume alcohol **after** your shift, but you **must** follow proper ID checking procedures and receive a wristband. **If you consume alcohol after your shift, you may not return to serve alcohol, sell tickets or security. You must remove your volunteer identification.**
7. Some volunteers must stay in the fenced area until 30 minutes after the event is over to monitor guests who may be lingering and to tell them they cannot take alcohol outside the fenced area. They must consume or dispense drink by no later than 30 minutes when event is ended.
8. If you see anyone consuming alcoholic beverages or attempting to consume alcoholic beverage who appears to be under 21 years of age, please notify the Executive Director, Event & Promotions Director, a Board Member, or a police officer/security volunteer immediately.
9. If you sell tickets, serve someone without a wristband, and/or serve someone that is visibly intoxicated, you can be held responsible for violation of the Liquor Control laws. If you properly check ID and use proper diligence, you will not be responsible even if someone is mistakenly served.
10. If someone has a complaint, immediately inform the Executive Director, Event & Promotions Director, a Board Member, or a police officer. You are not expected to resolve complaints.

I ACKNOWLEDGE READING AND UNDERSTANDING THE ABOVE PROCEDURES

\_\_\_\_\_  
Date

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Printed Name